



## Montgomery County Common Pleas Court

### Juvenile Division

380 West Second Street  
Dayton, Ohio 45422-4240  
Area Code (937) 225-5072  
Fax (937) 496-6857

## NOTICE OF VACANCY: WORK DETAIL COORDINATOR

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**Notice Issued**                      October 30, 2009

**Posting Period**                    November 2, 2009- November 13, 2009

**Department**                        Probation Services

### **DISTINGUISHING JOB CHARACTERISTICS**

This Grant Funded position supervises and works with juveniles, ages 11-20, at work sites. Monitors and reports youth's participation. Provides instruction and direction to youths involved in work details such as mowing grass, raking leaves, picking up and bagging trash, and other general maintenance tasks.

### **QUALIFICATIONS**

High school Degree, GED or equivalent and demonstrable ability to learn job requirements. Experience with at risk youth preferred. Ability to pass a criminal background check.

Ability to document identity and employment eligibility within three (3) days of original appointment as a condition of employment in compliance with Immigration Reform and Control Act requirements.

**Position Location**                3501 Merrimac Ave.

**Salary:**                                \$11.47 hourly

Applications will be accepted until 4:00 p.m. on the last day of the posting date.

Interested candidates may submit application or resume with cover letter, Attention:  
Human Resources, Montgomery County Juvenile Court, 380 W. Second St. Dayton, OH 45422.

**AN EQUAL OPPORTUNITY EMPLOYER**